

F. No. D-27025/1/2015-Genl-ES  
Government of India  
Ministry of Agriculture  
Department of Agriculture & Cooperation  
Directorate of Economics & Statistics

\*\*\*\*\*

Shastri Bhawan, New Delhi.

Dated: 12.07.2019.

To

As per list attached.

Subject: Invitation for rate quotations for award of Comprehensive Annual Maintenance Contract for the repair/maintenance of Telephone and Intercom installed in the Directorate of Economics & Statistics for a period of one year from 01.8.2019 to 31.07.2020.

Sir

I am directed to inform you that the Directorate of Economic & Statistics desires to award comprehensive Annual Repair/Maintenance contract of Telephone Instruments of the Directorate (list enclosed) for the one year w.e.f. 01.08.2019 to 31.07.2020 on the terms and conditions mentioned in Annexure-I. Interested parties may furnish their rate quotations to Chief Administrative Officer, Directorate of Economics & Statistics, 119, F Wing, Shastri Bhawan, New Delhi on or before 12:00 P.M. of 20.07.2019 along with earnest money deposit of Rs. 2000/- (Rs. Two Thousand only) in the form of a Demand Draft in favour of Pay & Accounts Officer, Directorate of Economics & Statistics without which the quotations will not be considered. The quotations would be opened on the same day at 3:30 P.M. in the room No. 119, F Wing, Shastri Bhawan, New Delhi in the presence of the tenderers who wish to be present.

Encl: As above

Yours faithfully,

o/c



(Ram Kumar)

Chief Administrative Officer

Tel: 23385495

Copy to:

NIC, Directorate of Economics & Statistics for placing the above contract on Website of Directorate.

F. No. D-27025/1/2011-Genl.-ES

Terms and Conditions of comprehensive AMC of Telephone Instruments

1. The Telephone instruments will be available for comprehensive annual maintenance contract at Directorate of Economics & Statistics, Shastri/Krishi Bhawan. The firm shall be responsible for maintenance of the telephone instruments. The work will primarily be carried out in the premises of the Directorate. Only such work, which is not possible to execute in the premises of the Directorate, would be allowed to be done in the firm's workshop with prior written permission of the Directorate.
2. In case the repair is needed at workshop, cost of carriage and arrangement will be borne by the firm.
3. For repair time exceeding 24 hours from reporting time (excluding holidays) standby equipment at no extra cost shall be provided by firm irrespective of the fact whether the defective instruments are to be repaired in Shastri/Krishi Bhawan or to be taken out.
4. Preventive maintenance schedule shall be submitted in advance.
5. AMC shall be carried out during office hours (930 to 1800 hrs) on working days of Directorate of Economics & Statistics. However, in case of urgency, service may be needed on holidays and even after office hours also for which no separate cost shall be paid.
6. The equipment availability shall be maintained at the satisfaction of the user.
7. AMC will be comprehensive and include all repair, maintenance and replacement of parts.
8. The payment will be made in equal quarterly installments after award of contract subject to satisfactory services.
9. Tax will be deducted at source, as per relevant rules and procedures.
10. The rates quoted by you will be valid for the entire period of AMC.
11. If any stage, the services of the firm are not found satisfactory or the firm has failed to provide services and rectify the defect within 24 hours the AMC will liable to be terminated by the Directorate without assigning any reason, whatsoever.
12. The successful tenderer will be required to furnish a DD/FDR of Rs.5000/- as security in the name of Pay & Accounts Officer, Directorate of Economics & Statistics at the time of award of the contract which will be released to the contractor on satisfactory completion of the contract. The DD of Rs.2000/- submitted earlier can be adjusted in the security amount of Rs. 5000/-.

S.No.	Description of items	Total No. of apparatus(approx)
1.	Basic Telephones	43
2.	Caller ID Phone (with 1+1 facility)	10
3.	Intercom	39